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| **BOARD NOMINATION FORM**  **USAASA BOARD - 2025** |

**Dear Sir/Madam**

Thank you for nominating your preferred candidate. Note that the form is divided into two Sections. Section 1 – Particulars of the nominator. Section 2 – particulars of the nominee. Please take time to complete the form taking care to complete each section as fully as possible. Rember to attach all the required supporting documents.

**SECTION 1**

**PARTICULARS OF THE NOMINATOR**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Name:** |  | **Surname:** |  | |
| **ID No.:** |  | | | |
| **Address:** |  | | | |
| **Email:** |  | | **Cell No.:** |  |

**Motivation for the nomination** *(provide the motivation below or attach a letter)*

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**SECTION 2**

**PARTICULARS OF THE NOMINEE**

1. **Biographical Information**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Title:** |  | **Name:** | |  | | **Surname:** | |  | | |
| **ID No.:** |  | | | | **Age:** |  | **Race:** eg, African, Indian |  | **Gender:** |  |
| **Citizenship:** |  | | | |
| **Address:** |  | | | | | **Province:** | |  | | |
| **Cell No.:** |  | | | | | **Tel No.:** | |  | | |
| **Email:** |  | | | | | | | | | |
| **Disability status. indicate if any** | | |  | | | | | | | |

1. **Educational Background:**

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| --- | --- | --- | --- |
| **Year matriculated:** |  | **Name of School:** |  |

**Academic Qualification(s):**

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| --- | --- | --- |
| **Qualification:** | **Institution** | **Year Obtained (type in Year)** |
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**Professional Certification: e.g CA(SA), Pr Eng (ECSA), etc**

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| **Qualification:** | **Institution** | **Year Obtained (type in Year)** |
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**Tables C indicates the areas of expertise and competencies required by the advert. Select 1 area of expertise and 1 competency that strongly matches your expertise and competencies**

1. **SKILLS (Refer to the advert and select 1 area that strongly represents your expertise)**

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| --- | --- | --- | --- |
| **Area of Expertise** | **x** | **Area of Expertise** |  |
| Telecommunications |  | Business, Corporate Management, or Human Resource Management |  |
| Electrical/Electronic Engineering |  | Finance and related fields, such as financial accounting, management accounting, financial reporting, auditing, risk management, and corporate finance. Preference will be given to Chartered Accountants with public sector audit committee experience |  |
| Information and Communications Technology (including related services and connectivity) |  | Legal, with specialisation in Corporate Law, Corporate Governance, and Contracts |  |
| Digital Transformation |  | Corporate Governance, IT Governance, and Ethics |  |
| Fund Management |  | Community Development or Development Economics |  |
| Public Sector Administration or Management |  | Monitoring and Evaluation, or Strategic Planning |  |

1. **Work Experience**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Company/Department/**  **etc:** | **Position Held** | **Level of Position**  (Executive Management, Senior Management, Operational Management, administrative) | **Appointment Date** | **Termination Date** (IFCURRENT, SELECT CURRENT DATE) |
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1. **Board Experience** **(state Board experience only) – starting with the most recent appointment. Refer to table E for Committee experience**

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| **Company: e.g private company/State-owned company** | **Role *eg. Chairperson, member, advisory*** | **Appointment Date** | **Termination Date (IFCURRENT, SELECT CURRENT DATE)** |
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1. **Committee Experience (state Committee experience only) – starting with the most recent appointment.**

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| --- | --- | --- | --- |
| **Entity: *Department/ Municipality/Company/etc*** | **Role *eg. Chairperson, member, advisory*** | **Appointment Date** | **Termination Date (IFCURRENT, SELECT CURRENT DATE)** |
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1. **Probity Checks. Answer the following questions with Yes/No**

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| --- | --- | --- | --- |
| **Does the nominee** | **Yes/No** | **Does the nominee** | **Yes/No** |
| Does the nominee have a Criminal Record? |  | Does the nominee have a credit default/ judgement(s)? |  |
| Has the nominee ever been declared unfit to hold office of Director? |  | Does the nominee have a pending disciplinary hearing against him/her? |  |
| Does the nominee or his/her related person(s) conduct business with the **USAASA**?  **If Yes, complete the declaration form** – click on the link to download the declaration form create a hyperlink to the Declaration Form |  | Has the nominee ever been dismissed following disciplinary action? |  |

If Yes, to any of the above, please provide details

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**Declaration:**

I **Click here to enter text.**, declare that the information provided below is true and correct.

**Checklist:**

The following supporting documents has been attached to the nomination form (Tick where applicable):

|  |  |
| --- | --- |
| 1. Nomination acceptance letter | Tick |
| 1. ID copy |  |
| 1. Matric certificate |  |
| 1. Academic Qualifications |  |
| 1. Professional Certificates e.g CA(SA), etc |  |
| 1. Comprehensive CV of the nominee |  |
| 1. Other: specify…. |  |

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| Save the form as a MS Word document and email it together with the required supporting documents to:  [nedappointmentusaasa@dcdt.gov.za](mailto:nedappointmentusaasa@dcdt.gov.za) |

**How to save your file**

**File naming protocol:**

**USAASA Board Nomination - Initials and Surname of nominee**

**Eg: USAASA Board Nomination – LM Sun**